



Who's calling, please?/ Who's speaking, please? /Who is that, please? 谁在电话那头/哪位？

Is Sue James in? (詹姆斯在吗?)

I'm sorry, he's not in right now. (对不起, 他不在)

### \* 补全对话练习

把对话中缺少的内容写在线上。这些句子必须符合英语表达习惯。打句号的地方，用陈述句；打问号的地方，用疑问句。

提示：Henry 准备去上海开会，打电话到航空公司订票，工作人员 Lillian 接听了电话。(L= Lillian; H = Henry)

L: Hello! This is Air China. \_\_\_\_\_ 51 \_\_\_\_\_

H: Hello. I'd like to book a flight from Beijing to Shanghai.

L: Sure. \_\_\_\_\_ 52 \_\_\_\_\_?

H: This Saturday morning July 12.

L: OK. How many tickets?

H: \_\_\_\_\_ 53 \_\_\_\_\_.

L: So, that's one ticket from Beijing to Shanghai.

H: \_\_\_\_\_ 54 \_\_\_\_\_?

L: Well, that will be 1,030 yuan.

H: OK. Can I book that now?

L: Certainly.

H: \_\_\_\_\_ 55 \_\_\_\_\_?

L: You're welcome.



- |                      |                                      |
|----------------------|--------------------------------------|
| A. Just one ticket.  | B. What can I do for you ?           |
| C. Thank you !       | D. What date would you like to fly ? |
| E. How are you?      | F. How much is it ?                  |
| G. That's all Right! |                                      |

**答案：51. B 52. D 53. A 54. F 55. C**

### 三、感谢类

#### (1) 感谢某人:

Thank you./Thanks a lot./ Thank you very much. 谢谢你！/非常感谢。/非常感谢

Thank you/Thanks for your help. 谢谢你的帮助。

It's very kind/nice of you. 你真是太好了。

Thank you all the same. 不过还是要谢谢你。

#### (2) 回答感谢时的答语

It's a pleasure. / With my pleasure. 很高兴见到你。/乐意之至。

That's OK. / That's/It's all right. 没关系。/没关系。

You're welcome. 不客气。

Not at all. 别客气/一点也不。

### 四、告别类

#### (1) 告别前，客方表示要离开的常用语:

I am afraid I must be going now. 恐怕我得走了。

I am afraid I must go now. 恐怕我得走了。

I think it's time for me to leave now. 我想我该走了。



I think it's time for us to go now. 我想我们该走了。

(2) 双方相互道别时的常用短语:

Goodbye! 再见。

See you later! 稍后见。

See you! 再见。

## 五、邀请和应答类

(1) 表示邀请的用语:

Will you come to my party? 你来参加我的聚会吗?

Would you like to go for a walk? 你想去散步吗?

May I invite you to dinner? 我可以邀请你吃饭吗?

How /What about going for a walk? 去散散步怎么样?

I'd like to invite you to ..... 我想邀请你.....。

(2) 接受邀请时的答语:

Yes, I'd love/like to. 是的，我很乐意。

Yes. It's very kind of you. 是的。你真是太好了。

That would be nice. 那太好了。

I'd love to, but... 我也想，但是.....。

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提示：李明打电话给 David，邀请他下星期日去博物馆看展览。

(L=Li Ming; D=David)

L: Hello. This is Li Ming speaking. May I speak to David?

D: 51 What's up, Li Ming?



L: What are you going to do next Sunday?  
D: Nothing much. Do you have any ideas?  
L: 52? There's a Russian oil painting exhibition there.  
D: Good idea! 53?  
L: Bus 202 will take you there.  
D: Good. 54 then?  
L: Let's meet just at the gate of the museum.  
D: 55?  
L: Half past nine.  
D: All right. See you then.

A. How about going to the museum?	B. Where shall we meet?
C. What time?	D. How much is it?
E. Ok, fine.	F. How can I get there?
G. This is David	

**答案：51.G 52.A 53.F 54.B 55.C**

## 六、同意类回答

OK./Sure./Certainly./All right. 好的

Yes, please. 请

Yes, I think so. 好的

I agree with you. 我同意

### \* 补全对话练习

根据中文提示，把对话中缺少的内容写在线上。这些短语或句子必须符合英语表达习惯。

提示：马明是个摄影爱好者。他在飞机场遇到一个可爱的美国小男孩 Tom，想给他拍几张照片。

(M = Ma Ming ; T = Tom)

M: Hello. I'm Ma Ming. 51?



T: My name is Tom.

M: \_\_\_\_\_ 52 \_\_\_\_\_. Tom?

T: I'm 5 years old.

M: \_\_\_\_\_ 53 \_\_\_\_\_?

T: I'm from America.

M: Well, welcome to China.

T: \_\_\_\_\_ 54 \_\_\_\_\_?

M: Tom, can I take some pictures of you?

T: Ask my mom, please.

M: \_\_\_\_\_ 55 \_\_\_\_\_?

T: She's there in the shop.

A. How old are you?

B. Where are you from?

C. Where is she

D. How are you?

E. I live in England.

F. Thank you !

G. What's your name

**答案 : 51.G    52.A    53.B    54.F    55.C**

## 七、不同意类回答

I am afraid not. ( 恐怕不行 )

Sorry, I don't think so. ( 我不这么认为 )

I really can't agree with you. ( 我不能认同你 )



## 八、提供(帮助等)和应答类

1. ( 疑问句 ) Can I help you?/What can I do for you? ( 有什么可以帮你的吗? )

2. Do you want me to...? ( 你想不想让我帮你 )

3. ( 陈述句 ) Let me help... ( 让我来帮... )

肯定回复 : Here, take this/my....

4. ( 疑问句 ) Would you like /Do you want some...? ( 你想不想... )

肯定回复

Yes, please. ( 好的谢谢 )

Thanks. That would be nice/fine. 谢谢。那太好了。

Thank you for your help. 谢谢你的帮助。

否定回复

1. No, thanks/thank you. 不用了, 谢谢。

2. That's very kind of you, but... 你真是太好了, 但是.....

### \* 补全对话练习

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提示: Lucy 要去艺术展览中心, 向一位男士问路, 该男士告诉她如何前往。  
(L=Lucy; S=Sir)

L: Excuse me, sir. \_\_\_\_\_ 51 \_\_\_\_\_?

S: Yes but it is quite far. It's about an hour's walk. You can take a bus there.

L: \_\_\_\_\_ 52 \_\_\_\_\_?

S: You can take Bus No. 15.

L: \_\_\_\_\_ 53 \_\_\_\_\_?

S: About 20 minutes. And you can also take a taxi.

L: Taxi? That's a good idea. Thank you very much.



S: \_\_\_54\_\_\_ .

L: Goodbye.

S: \_\_\_55\_\_\_ .

A. Which bus should I take?	B. How long will it take ?
C. Bye.	D. Thank you!
E. You're welcome!	F. Could you tell me the way to the Art Exhibition Centre?
G. How far is it?	

**答案：51.F      52.A      53.B      54.E      55.C**

## 九、祝愿、祝贺和应答类

(1) 祝贺用语:

Have a good day/time!                      祝你过得愉快!

Good luck. Enjoy yourself ! Best wishes to you!    祝你好运。玩的开心！祝福你!

I wish you good luck/success!            祝你好运/成功!

Happy NEW Year! /Merry Christmas! /Well done!    新年快乐!/圣诞快乐!/做得好!

Congratulations!                      恭喜你!

(2) 表示感谢的答语.

Thank you.                              谢谢你！

The same to you.                      你也一样。

## 十、购物 ( Shopping ) 类

1. 询问

( 1 ) What can I do for you? /May / Can I help you? ( 有什么可以帮到您的? )

回答：Yes , please./I want/I'd like....





( 2 ) How much is it? ( 多少钱 )

( 3 ) How many/much do you want? ( 您想要多少 ? )

( 4 ) What colour/size/kind do you want? ( 您想要什么颜色/尺码/种类 ? )

( 5 ) Do you have any other kind/size/colour? ( 还有其他种类/尺码/颜色推荐吗 ? )

## 2.回答

( 1 ) I want/I'd like.... ( 我想要... )

( 2 ) I'll take it. ( 我要了 )

( 3 ) That's fine. ( 这很好 )

( 4 ) That's too expensive , ( 询价以后 : 太贵了 ) I'm afraid. ( 我怕... )

( 5 ) May I try it on? 我可以试试吗?

( 6 ) How much is it? 多少钱呢 ?

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提示: Bill 到商店买 L 号的黄衬衫,得知该颜色衬衫已售完,想看看蓝的。售货员说蓝色今年很流行,他试穿后决定买下。

( Bill=B; Shopping Assistant=A)

A: Can I help you, sir?

B: Yes. I'm looking for a yellow shirt.

A: \_\_\_\_\_ 51 \_\_\_\_\_?

B: Size L.

A: Sorry. \_\_\_\_\_ 52 \_\_\_\_\_.

B: It's a pity. Do you have that size in blue then?

A: Yes. \_\_\_\_\_ 53 \_\_\_\_\_.

B: Well. \_\_\_\_\_ 54 \_\_\_\_\_?

A: Sure. look! I fits you well.

B: Yes, it does. \_\_\_\_\_ 55 \_\_\_\_\_?

A: 150 yuan.

B: OK. I'll take it.

A. The yellow ones of your size are all sold out. B. Can I try it on?



C. What size, please?

D.Ok, thanks!

E. How much is it?

F. How are you?

G. Blue is very popular this year.

**答案：51.C 52.A 53.G 54.B 55.E**

## 十一、请求、允许和应答

### 1.请求

May I...?Can/Could I...? 我可以..... ?

### 2.允许

- ( 1 ) Yes/Sure/Certainly. ( 可以 )
- ( 2 ) Yes , (do) please. ( 好的 , 请 )
- ( 3 ) Of course(you may) . ( 当然可以 )
- ( 4 ) Go ahead , please. ( 请吧 )
- ( 5 ) That's OK/all right. ( 没问题 )
- ( 6 ) Not at all. ( 别客气 )

### 3.不允许

- ( 1 ) I'm sorry you can't , ( 对不起你不能... )
- ( 2 ) I'm sorry , but... ( 对不起 , 但是... )
- ( 3 ) You'd better not. ( 你最好不要... )

## 十二、约会 ( appointment ) 类

(1)提议、征求意见/约会前询问对方有无空闲时间:



Are you/Will you be free this afternoon/tomorrow? 你下午/明天有空吗？

Yes, I'll be free then. 是的，那时候我有空。

No, I won't be free then, but I'll be free... 不，那时我没空，但我.....有空。

(2)提出约会时间、地点以征求对方意见的用语:

How about tomorrow morning/afternoon/evening? 不如，明天早上/下午/晚上？

Yes, that's is all right. 好的。

Shall we meet at 4:30 at...? 我们 4:30 在.....见怎么样？

( 回答 ) Yes, that's all right./ All right, See you then. 好，到时候见。

### 十三、就餐类

(1)主人常用语

What would you like to have ? 你想吃点什么？

Would you like something to drink ? 你想喝点什么吗？

Help yourself to some chicken. 请随便吃点鸡肉。

Would you like some more rice ? 你想再来点米饭吗？

(2)客人常用语

Yes , I'd like a drink. I'd like rice and chicken. 是的，我想喝一杯。我要米饭和鸡肉。

Just a little, please. Can I have some more soup? 请给我一点。我能再喝点汤吗？

It's so delicious. Thank you. 太好吃了。谢谢你！

No. Thank you. I've had enough. 不。谢谢你！我已经饱了。

I'm full. Thank you. 我饱了，谢谢。



## 十四、意愿、坚持和希望类

I'm going to.... 我将....

I will.... 我将我将....

I'd like to....我想....

I(do not) want/hope to....我不想

I want/hope/wish to.... 我想/希望/希望....

I have decided to ( 我决定了.... )

## 十五、判断和意见类

1.同意赞同

Well done/Good work! ( 干的漂亮 )

2.有意见

In my opinion,.... ( 我的意见是.... )

3.不确定

It seems.... ( 看起来.... )

## 十六、能力类

I can.... ( 我能 )

He is able to.... ( 他能够 )

※ 补全对话练习

1.问路

提示：李华要去最近的邮局，问警察邮局怎么走 ( Lihua=L policeman=P )

L:   1.   , Where is the nearest post office, please?



P: Go down this street and take the first turning on the right. Go across the bridge and you'll find the post office on the left. It's between the city library and the hospital.

L: 2. from here?

P: It's about 30 minutes' walk.

L: 3. ?

P: You'd better catch a bus.

L: 4. ?

P: I think you need a number 16 bus. The bus will take you there.

L: Thank you very much.

P: 5.

A. Which bus do I need?

B. How far is it?

C. Excuse me!

D. You're welcome!

E. How are you?

F. How can I get to there ?

G. Thank you.

**答案：51.C 52.B 53.F 54.A 55.D**

## 十七、喜好和厌恶类

### 1.喜欢

(1) like/love to do/ doing sth.喜欢/爱干某事

eg. I like/love learning English very much.我非常喜欢学习英语。

(2) like/love+名词 表喜欢



## 2.不喜欢/讨厌

be + not + like(to) do/doing...不喜欢做某事....

I hate(to) do/doing...讨厌做某事...

## 十八、肯定和不肯定类

### 1.肯定

I'm sure(of that).我肯定

I'm sure(that) ...that 后面接宾语从句

eg.I am sure that he did it. 我确信是他干的。

### 2.否定

I'm not sure(of that) .我不确定

I'm not sure whether/if...我不确定是否....

eg.I'm not sure whether to go to the movies. 我不确定是否去看电影。

### 3.不确定

Perhaps/Maybe.或许吧

## 十九、表示焦虑类

### 1.疑问

What's wrong? 怎么啦？

What's the matter(with you)? 怎么啦？

Oh, what shall I/we do? 天啊，我们该怎么办？



## 2.陈述句

I'm/He's/She's worried. 我/他好担心啊.

## 二十、禁止和警告类

### 1.警告

You can't/mustn't....你不能/你最好不要

You'd better not do it.你最好别做

Don't smoke!禁止抽烟！

Don't be late!别迟到了！

### 2.注意

Look out!当心

Take care!小心点

Be careful!注意安全！

## 二十一、请求 ( Requests ) 类

### a.询问

Can/Will/Could/Would you...for me? 你能....为我吗？

Will/Can/Could/Would you please...? 请你...好吗？

May I have...? 我可以...吗？

### b.陈述

Please give pass me....请把这个给我

Please wait(here/a moment)稍等



Please hurry. 请当心

c. 祈使句 ( 要求 )

Don't rush (hurry) /crowd. 请别急/请别挤

No noise, please. 请不要喧哗

No smoking, please. 请勿抽烟

## 二十二、表示惊奇类

Really? 真的吗?

Oh dear! 我的天啊!

Is that so? 这样的吗?

Good heavens! 天啊!

## 二十三、谈论天气类

(1) 询问 Requests

What's the weather like today? 今天天气怎么样?

How's the weather in(地名)? ( 地名 ) 天气怎么样啊?

eg: How is the weather in Beijing? 北京天气怎么样啊?

It's rather warm/cold/hot...today, isn't it? 今天更热/冷是不是?

(2) 陈述天气情况:

It's fine/cloudy/windy/rainy.... 天气很好/阴天 ( 多云的 ) /有风的/下雨

It's getting cold/warm 天气转凉/转热

What a cold/hot day today! 今天多冷/多热啊!

It's a nice day today. 今天天气很好。





## 二十四、看病类

### (1)医生诊断常用语

What's the matter? 怎么了?

What's wrong with you? 你怎么了?

Do you have a fever? 你发烧吗?

How long have you been feeling like this? 你这样有多久了?

It's nothing serious. You'll be all right soon. 没什么大不了的。你很快就会好的。

Take this medicine three times a day. 这种药一天吃三次。

### (2)病人叙述病情常用语

I feel terrible/ bad. 我感觉很糟糕。

I don't feel well. 我觉得不舒服。

I've got a cold/headache. 我感冒了/头痛了。

There is something wrong with my eyes. 我的眼睛有点问题。

## 二十五类、问路类

### (1)问路用语

Excuse me, where is the nearest post office? 打扰一下，最近的邮局在哪里?

Excuse me, can you tell me the way to the shop? 对不起，你能告诉我去商店的路吗?

Excuse me, how can I get to the nearest shop? 对不起，请问最近的商店怎么走?

### (2)应答



Go down the street until you see the tall building. 沿着这条街走，直到你看到那幢高楼。

Turn right/left at the first crossing/ corner. 在第一个十字路口/拐角处向右/向左拐。

You can take No. 5 bus. 你可以乘5路公共汽车。

You'd better take a taxi. 你最好乘出租车。

## 二十六、介绍类

### 1) 自我介绍

①A: My name is Lin Yan. Glad to meet you. 我叫林燕。很高兴认识你。

B: Nice to meet you. My name is Li Lei. 很高兴认识你。我的名字叫李雷。

②A: Excuse me. What's your name, please? 打扰一下。请问你叫什么名字?

B: My name is Robert Thomas Brown. 我叫罗伯特·托马斯·布朗。

A: May I call you Robert? 我可以叫你罗伯特吗?

B: Certainly/Of course. 当然可以。

### (2)介绍他人

A: This is Mr. Huang. 我是黄先生。

B: Nice to meet you. 很高兴认识你。

A: Glad to meet you. 很高兴见到你。

## 二十七、道歉类

### (1)当要麻烦别人时:



Excuse me, please! I beg your pardon. 对不起，我很抱歉.....

(2)当做错事时:

Sorry, I'm sorry for... 对不起，我很抱歉.....

I'm sorry that.... 我很抱歉.....

(3)回答道歉时的答语:

Never mind. 不要介意。

That's OK. / That's all right. 没关系。/没关系。

It's nothing. 没什么。

It doesn't matter. 没关系。

## 二十八、劝告类

You'd better go to see the doctor. 你最好去看医生。

You should listen to and read English every day. 你应该每天听和读英语。

You need to buy a Chinese -English dictionary.你需要买一本汉英词典。

## 二十九、表扬类

Very good! Well done! Wonderful! 很好! 做得好! 太棒了!

You speak English very well. Your dress is beautiful. 你英语说得很好。你的衣服很漂亮。

Come on ! You can do it! 加油! 你能做到的!

## 三十、忧虑类



What's wrong? 怎么了?  
What's the matter? 怎么了?  
What should we do? 我们该怎么办?

### 三十一、陈述类

It's a beautiful day today. 美好的一天。

### 三十二、问时间、日期和应答类

#### 1. 询问星期几

What day is(it) today? 今天星期几  
It's Monday/Tuesday.... 今天星期一/二....

#### 2. 询问几号

What's the date today? 今天几号?  
It's January 10th. 今天1月10号。

#### 3. 询问几点

Excuse me.What time is it by your watch?不好意思，请问几点了  
What's the time, please?/what time is it 请问现在几点了？  
It's five o'clock/five thirty(half past five) /a quarter past(to) six.  
现在是五点/五点半(五点半)/六点差一刻。

### 三十三、就餐 ( Taking meals ) 类



-What would you like(to have) ?你想来点什么？

-I'd like....我想....

-Would you like something to eat/drink?你想喝点/吃点什么？

-Coke/Two eggs..., please. 可口可乐/两个鸡蛋.....，请。

-Would you like some more...? 你想不想再来点？

-I'm full, thank you. 我吃饱了，谢谢

-Thank you.I've had enough. 我吃饱了，谢谢。

-Just a little, please. 再加一点点 谢谢。

### 三十四、表示遗憾、可惜类

I'm so sorry. 我很抱歉。

It's a great pity. 真是太遗憾了。

What a pity! 太遗憾了！

That's too bad. 那太糟糕了。

### 三十五、常见疑问

1.问天气：What's the weather like today?

(今天的天气怎么样？)

How is the weather today? (今天的天气怎么样？)

2.问时间：What's the time? What time is it? (现在几点了)

what time? (何时)



- 3.问职业： What's your job? / What do you do? ( 你是做什么的? )
- 4.问价格： What's the price of the book? ( 这本书的价格是多少? )  
How much is the book? ( 这本书多少钱? )
- 5.问年龄： How old are you?/ What's your age? ( 你多大?你年龄多大? )
- 6.问地址： Where do you live? What's your address? ( 你住在哪里?你的地址是什么? )
- 7.问爱好： Which do you like best? What's your favorite? ( 你最喜欢哪一个? 你最喜欢什么? )
- 8.问感受： What do you think of ...? /How do you like ...?( 你觉得...怎么样? / 你觉得...怎么样? )
- 9.问尺寸： What size do you want? / What size do you need? ( 你想要多大的? /你要多大的? )
- 10 路线： Can you tell me the way to ...? How can I get to ...? ( 你能告诉我去...的路吗? 到...怎么走? )
- 11.问距离： How far? ( 多远 )
- 12.问日期： What's the date today? ( 今天是几号? )
13. 问星期： What day is it today? ( 今天星期几? ) ——Monday, Tuesday, Wednesday, Thursday, Friday, Saturday, Sunday ( 星期一、星期二、星期三、星期四、星期五、星期六、星期天 )
- 14.问数量： How many people/children do you have? ( 你有几个人/孩子? )
- 15.问频率： How often?( 多久一次 ) ——once/twice/three times a week ( 一周一次/两次/三次 )



16.问时长： How long? ( 多久 )

※补全对话练习

打电话

( L=LiMing D=David )

L : Hello, This is LiMing speaking. May I speaking to David?

D: \_\_\_51\_\_\_, What's up, LiMing?

L: What are you going to do next Sunday ?

D: Nothing much.Do you have any ideas?

L:\_\_\_52\_\_\_? There's a Russian oil painting exhibition there.

D : Good idea! ?\_\_53\_\_\_?

L:Bus 202 will take you there.

D:Good. \_\_\_54\_\_\_?

L : Let's meet just at the gate of the museum.

D: \_\_\_55\_\_\_?

L: Half past nine.

D: All right. See you then.

A. How about going to the museum

B. How can I get there?

C. What time ?

D. How are you?

E. Where shall we meet then

F. How far is it?

G. This is David!

**答案： 51.G 52.A 53.B 54. E 55.C**



译文：L:你好，我是李明。大卫在吗？

D:我是大卫，李明，怎么了？

L:下个星期天你打算做什么？

D:没什么想法。你有什么主意吗？

L:去博物馆怎么样？那里有一个俄罗斯油画展览。

D:好主意！我怎么去那里？

L: 202 路公共汽车会到那里。

D:很好。那我们在哪儿见面呢？

L:我们就在博物馆门口见吧。

D:什么时候？

L:九点半。

D:好的。到时候见。

Pain past is pleasure!

过去的痛苦即快乐

